

\*\* CANCELED \*\*

**PIERCE COUNTY  
LAW ENFORCEMENT COMMITTEE MEETING AGENDA  
Wednesday, December 9, 2020 – 2:30 p.m.  
Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum. 1b) Committee will receive public comment not related to agenda items.	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 11/12/20	Members
4.		
5.		
6.		
7.		
8.	Medical Examiner's Report & Statistics	J. Worsing
9.	Discuss/Take action on security concerns & inmate transport issues	Members
10.	Update from Jail/Sheriff's Dept. Facility Project	Chair
11.	Future agenda items	Members
12.	Next meeting date (second Wed: Jan. 13th)	Members
13.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

(12/03/20)

**APPROVED MINUTES OF THE  
LAW ENFORCEMENT COMMITTEE MEETING HELD  
November 12, 2020 – 2:30 p.m.**

**STATE OF WISCONSIN  
COUNTY OF PIERCE**



**Meeting held remotely via Zoom  
ELLSWORTH, WI**

**2020 - 07**

**1) Meeting Convened**

The Pierce County Law Enforcement Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman J. Aubart called the meeting to order at 2:39 p.m.

**1a) Those Present**

A quorum was established acknowledging 4 members present, 1 excused.

Members present:

Jon Aubart	District #3
Ruth Wood	District #4
Scott Bjork	District #7
Dale Auckland	District #12

Absent/Excused:

Jeff Bjork	District #5
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Also present:

Present via Zoom/Phone: Committee members, Jamie Feuerhelm-County Clerk, Nancy Hove-Sheriff, Steve Albarado-Chief Deputy Sheriff, Jason Matthys-AC, Jerry Forss-Maintenance Supervisor, Lt. Herm Krieg, Kerry Feuerhelm-Clerk of Court, Megan Erwin-Register in Probate, John Worsing-ME, & Christine McPherson-Emergency Management Director.

**1b) Public Comment**

Supervisor R. Wood echoed the sentiments of Supervisor Paula Lugar given at a recent County Board meeting commending Officer Lewis for going “above & beyond the call of duty” to assist a resident in crisis.

**2) Agenda Adopted**

Motion by R. Wood/S. Bjork to adopt agenda as presented; motion carried unanimously.

**3) Approve Minutes**

Motion by S. Bjork/D. Auckland to approve minutes of the Oct. 13<sup>th</sup>, 2020 meeting as presented; motion carried unanimously.

**4) Discuss future squad car replacement**

Sheriff N. Hove explained that the Dept. has lost three squad vehicles this year due to accidents. Replacement of squads is on a schedule but the loss of so many in one year creates a shortage. Currently using back-up vehicles. Requested assistance in searching for funding to have the vehicles replaced. Chairman J. Aubart to research the matter further. No action taken.

**6) Discuss tower shelters**

S. Albarado explained that a group is still putting together pieces to try and determine what equipment is actually needed & the type & size shelter to accommodate it. He requested direction as to how much more research the group should thus engage. Chairman J. Aubart indicated that he was not aware of the County’s plan to fund such a project, but indicated more information would need to be gathered to assist those who make the decisions on funding. No action taken.

5) **Discuss Sheriff's Office staffing during COVID**

Sheriff N. Hove indicated that they had a significant number of staff (13 to 15) that had to miss work because of COVID related issues & staffing those shifts has been difficult. She added that the Dept. is slowly getting some of those workers back, but the issue remains a serious concern. No action taken.

7) **COVID update from Medical Examiner's Office**

J. Worsing reported that at least one of the Deputy MEs was out due to COVID but should be returning soon. He added that with just three people in the office if one or two miss significant time it is a major concern. No action taken.

8) **Medical Examiner's Monthly Report & Statistics**

ME J. Worsing provided statistical information for the month. He indicated that the statistics are running about 6% over last year. He added that the number of scene visits has risen considerably & by the end of the year the numbers may be 10% higher than the previous year. No action taken.

9) **Future agenda items**

Chairman J. Aubart announced that future meetings would be cancelled or postponed until necessary due to COVID precautions. Also, that the meetings would be held virtually as opposed to in-person, on location.

10) **Next Meeting Date**

To be determined.

11) **Adjourn**

Motion to adjourn at 3:04 p.m. by S. Bjork/D. Auckland; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk

**PIERCE COUNTY**  
**LAW ENFORCEMENT COMMITTEE MEETING AGENDA**  
**Thursday, November 12, 2020 – 2:30 p.m.**  
**Law Enforcement Facility– EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum. 1b) Committee will receive public comment not related to agenda items.	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 10/13/20	Members
4.	Discuss future squad car replacement	Sheriff's Dept.
5.	Discuss Sheriff's Office staffing during COVID	Sheriff's Dept.
6.	Discuss tower shelters	Members
7.	COVID update from Medical Examiner's Office	J. Worsing
8.	Medical Examiner's Report & Statistics	J. Worsing
9.	Future agenda items	Members
10.	Next meeting date (second Wed.)	Members
11.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

(11/06/20)

**APPROVED MINUTES OF THE  
LAW ENFORCEMENT COMMITTEE MEETING HELD  
October 13, 2020 – 3:30 p.m.**

**STATE OF WISCONSIN  
COUNTY OF PIERCE**

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**EOC Room; Law Enforcement Facility  
555 W. Overlook Dr., ELLSWORTH, WI**

**2020 - 06**

**1) Meeting Convened**

The Pierce County Law Enforcement Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman J. Aubart called the meeting to order at 3:35 p.m.

**1a) Those Present**

A quorum was established acknowledging 3 members present, 1 absent; 1 seat resigned.

Members present:

Jon Aubart                      District #3  
Scott Bjork                      District #7  
Dale Auckland                District #12

Absent/Excused:

Ruth Wood                      District #4

Also present: Jamie Feuerhelm-County Clerk, Steve Albarado-Chief Deputy Sheriff, Jason Matthys-AC, Jerry Forss-Maintenance Supervisor, Scott Schoepp-Parks Superintendent, Megan Erwin-Register in Probate, John Worsing-ME, & Christine McPherson-Emergency Management Director.

**1b) Public Comment**

None.

**2) Agenda Adopted**

Motion by S. Bjork/D. Auckland to adopt agenda as presented; motion carried unanimously.

**3) Approve Minutes**

Motion by S. Bjork/D. Auckland to approve minutes of the Aug. 12<sup>th</sup>, 2020 meeting as presented; motion carried unanimously.

**4) Discuss/Take action on proposed snowmobile trail crossing on County property-Law Enforcement Facility**

S. Schoepp defined three suggested routes on colored map provided. Green route or Option 1 is the existing route or same one as last year. Orange route or Option 2 runs south of LEF, then parallel to Hwy 65. Yellow route or Option 3 runs north of LEF & north of Overlook Dr. Committee discussed the various options. Motion by D. Auckland/S. Bjork to set Option 2 (orange route) as the snowmobile trail to cross County property; motion carried unanimously.

**5) Discuss/Take action on installation of snow fence for winter season on County property-Law Enforcement Facility**

J. Forss explained that snow fence was installed last year & thought that it helped significantly to keep roads around the LEF clear. He added that since the snowmobile crossing has been moved that additional fencing could be added. Committee directed & authorized Maintenance Dept. staff to install snow fencing as seems appropriate. The Committee also discussed adding trees &/or shrubbery in the future to serve as a natural barrier. No action taken.

**6) Discuss tower shelters**

Chief S. Albarado indicated that he & others went to Elmwood site to evaluate condition & needs. Also contacted vendors & suggested that the County seek someone who has more expertise in the area of towers & tower shelters to offer better insight & specifics to what may be needed. Committee directed staff to move forward in seeking such expertise. No action taken.

**7) Discuss IT issues at Law Enforcement Facility**

Chief S. Albarado indicated that the facility has not had any issues in the past & suggested that an after-hours on call concept be considered for IS staff to address the needs of a facility that functions 24/7 & 365 days a year. Committee directed AC J. Matthys to communicate with IS Dept. & formulate an effective approach for IS response to technology issues after hours. No action taken.

**8) Update on EOC Technology**

EM Director C. McPherson explained that new equipment has been purchased for the EOC to better accommodate remote meetings not only for Emergency Operations but other meetings as well. No action taken.

**9) Discuss Medical Examiner's Succession Planning**

ME J. Worsing indicated that though he was going to continue as the ME for as long as possible, considerations should be implemented for any future ME. He thought the individual should have a medical background & have an RN license at a minimum. He added that the two current deputy ME's are more than capable to fill that role & at present would be interested in doing so at the appropriate time. No action taken.

**10) Medical Examiner's Monthly Report & Statistics**

ME J. Worsing provided statistical information for the month. He indicated that the statistics are running about 6% over last year. He added that the number of scene visits has risen considerably. No action taken.

**11) Discuss/Take action on security concerns & inmate transport issues**

Chief S. Albarado indicated that there was nothing new to report on this issue & requested the item be removed from future agendas.

**12) Future agenda items**

- Ongoing items #10
- Remove #11 until further notice

**13) Next Meeting Date**

Thursday, Nov. 12<sup>th</sup>, 2020; 2:30 p.m. in EOC Room of LEF facility. Committee discussed possibly moving monthly meetings to the same day as Building Committee meetings.

**14) Adjourn**

Motion to adjourn at 4:05 p.m. by S. Bjork/D. Auckland; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk

**PIERCE COUNTY  
LAW ENFORCEMENT COMMITTEE MEETING AGENDA  
Tuesday, October 13, 2020 – 3:30 p.m.  
Law Enforcement Facility– EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum. 1b) Committee will receive public comment not related to agenda items.	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 08/12/20	Members
4.	Discuss/Take action on proposed snowmobile trail crossing on County property-Law Enforcement Facility	J. Forss
5.	Discuss/Take action on installation of snow fence for winter season on County property-Law Enforcement Facility	J. Forss
6.	Discuss tower shelters	Members
7.	Discuss IT issues at Law Enforcement Facility	Members
8.	Update on EOC Technology	C. McPherson
9.	Discuss Medical Examiner's Succession Planning	J. Worsing
10.	Medical Examiner's Report & Statistics	J. Worsing
11.	Discuss/Take action on security concerns & inmate transport issues	Members
12.	Future agenda items	Members
13.	Next meeting date (second Wed: Nov. 11 <sup>th</sup> )	Members
14.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

(10/06/20)

\*\* CANCELED \*\*

**PIERCE COUNTY  
LAW ENFORCEMENT COMMITTEE MEETING AGENDA  
Wednesday, September 9, 2020 – 2:30 p.m.  
Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum. 1b) Committee will receive public comment not related to agenda items.	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 08/12/20	Members
4.		
5.		
6.		
7.		
8.	Medical Examiner's Report & Statistics	J. Worsing
9.	Discuss/Take action on security concerns & inmate transport issues	Members
10.	Update from Jail/Sheriff's Dept. Facility Project	Chair
11.	Future agenda items	Members
12.	Next meeting date (second Wed: Oct. 14th)	Members
13.	Adjourn	Members

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A quorum of County Board supervisors may be present.

(09/04/20)



**APPROVED MINUTES OF THE  
LAW ENFORCEMENT COMMITTEE MEETING HELD  
August 12, 2020 – 2:30 p.m.**

**STATE OF WISCONSIN  
COUNTY OF PIERCE**

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**EOC Room; Law Enforcement Center  
555 W. Overlook Dr., ELLSWORTH, WI**

**2020 - 05**

**1) Meeting Convened**

The Pierce County Law Enforcement Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman J. Aubart called the meeting to order at 2:30 p.m.

**1a) Those Present**

A quorum was established acknowledging 4 members present; 1 seat resigned.

Members present:

Absent/Excused:

Jon Aubart	District #3
Ruth Wood	District #4
Scott Bjork	District #7
Dale Auckland	District #12

Also present: Jamie Feuerhelm-County Clerk, Nancy Hove-Sheriff, Steve Albarado-Chief Deputy Sheriff, Debbie Feuerhelm-DA Office Manager, Megan Erwin-Register in Probate, John Worsing-ME, Kerry Feuerhelm-Clerk of Court, & Christine McPherson-Emergency Management Director.

**1b) Public Comment**

Sheriff Hove stated that a fellow officer was instrumental in helping save a woman's life recently. Also, that recent jail inspection went very well. Chief Deputy S. Albarado explained that there have been issues with getting assistance from the IS Dept. outside of normal business hours with the phones & logging in from Dispatch when issues arise.

**2) Agenda Adopted**

Chairman J. Aubart announced that he desired to move Items #10 & 11 to follow Item #3. Motion by D. Auckland/S. Bjork to adopt agenda as amended; motion carried unanimously.

**3) Approve Minutes**

Motion by R. Wood/S. Bjork to approve minutes of the June 17<sup>th</sup>, 2020 meeting as presented; motion carried unanimously.

**10) Discuss/Take Action on 2021 Medical Examiner's Office Budget**

ME J. Worsing presented proposed budget for Medical Examiner's Office. He indicated the increase was due to personnel costs. Motion by D. Auckland/R. Wood to approve ME Office 2021 Budget as presented; motion carried unanimously.

**11) Medical Examiner's Monthly Report & Statistics**

ME J. Worsing provided statistical information for the month. He anticipated a 5% increase in overall numbers for 2021. He added that the office is following all the CDC guidelines. No action taken.

**4) Discuss/Take action on the Clerk of Court 2021 Budget**

Clerk of Court K. Feuerhelm presented the 2021 Budget to the Committee who reviewed the recommendations.

Motion by S. Bjork/D. Auckland to approve Clerk of Court's 2021 Budget as presented; motion carried unanimously.

**5) Discuss/Take Action on 2021 District Attorney's Office Budget**

D. Feuerhelm presented proposed budget for DA's Office noting increases for personnel costs. She added that the Assistant DA position is now fully funded by the State & no longer a split cost with the County. Motion by S. Bjork/D. Auckland to approve District Attorney's Office 2021 Budget as presented; motion carried unanimously.

**6) Discuss/Take action on the Emergency Management 2021 Budget**

C. McPherson presented proposed budget for Emergency Management. Primary reason for increase due to personnel costs, but primarily the same as previous year. Motion by S. Bjork/R. Wood to approve Emergency Management 2021 Budget as presented; motion carried unanimously.

**7) Discuss/Take Action on 2021 Register in Probate Budget**

M. Erwin presented proposed budget for RIP Office. Chairman J. Aubart commended M. Erwin for cleaning up areas of previous concern. Motion by S. Bjork/D. Auckland to approve Register in Probate 2021 Budget as presented; motion carried unanimously.

**8) Discuss/Take Action on 2021 Sheriff's Dept. Budget**

Sheriff N. Hove presented proposed budget for Sheriff's Dept. She indicated that the overall budget would decrease slightly. Chief Deputy S. Albarado added that the warrant on the microwave link between new facility & tower at the Courthouse would expire & the County would need to consider some type of ongoing maintenance contract. Motion by D. Auckland/S. Bjork to approve Sheriff's Dept. 2021 Budget as presented; motion carried unanimously.

**9) Discuss towers & tower shelters for 2020-2021**

Chief Deputy S. Albarado explained that three of the tower shelters in Elmwood, Prescott, & River Falls are basically at the end of their serviceable life. He added that besides being very old the structures are leaking & water getting on very expensive equipment. Also, that they are too small to house the modern equipment needed which causes other problems such as over heating & technician access. He estimated the cost to replace the tower shelters alone would be between \$100,000 & \$150,000 each. Chairman J. Aubart commented that the Building Committee is also looking at the issue. No action taken.

**12) Discuss/Take action on security concerns & inmate transport issues**

Sheriff N. Hove indicated things remain status quo.

**13) Future agenda items**

- Ongoing items #11 & 12
- Tower shelters
- IT issues/concerns

**14) Next Meeting Date**

Wednesday, Sept. 9<sup>th</sup>, 2020; 2:30 p.m. in EOC Room of LEC facility.

**15) Adjourn**

Motion to adjourn at 3:26 p.m. by D. Auckland/S. Bjork; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk

**PIERCE COUNTY**  
**LAW ENFORCEMENT COMMITTEE MEETING AGENDA**  
**Wednesday, August 12, 2020 – 2:30 p.m.**  
**Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 06/17/20	Members
4.	Discuss/Take Action on 2021 Clerk of Court Budget	K. Feuerhelm
5.	Discuss/Take Action on 2021 District Attorney's Office Budget	S. Froelich
6.	Discuss/Take Action on 2021 Emergency Management Budget	C. McPherson
7.	Discuss/Take Action on 2021 Register in Probate Budget	M. Erwin
8.	Discuss/Take Action on 2021 Sheriff's Dept. Budget	Sheriff's Dept.
9.	Discuss towers & tower shelters for 2020-2021	Sheriff's Dept.
10.	Discuss/Take Action on 2021 Medical Examiner's Office Budget	J. Worsing
11.	Medical Examiner's Report & Statistics	J. Worsing
12.	Discuss/Take action on security concerns & inmate transport issues	Members
13.	Future agenda items	Members
14.	Next meeting date: Second Wednesday; Sept. 9 <sup>th</sup>	Members
15.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

jrf (08/04/20)

\*\* CANCELED \*\*

**PIERCE COUNTY  
LAW ENFORCEMENT COMMITTEE MEETING AGENDA  
Wednesday, July 8, 2020 – 2:30 p.m.  
Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum. 1b) Committee will receive public comment not related to agenda items.	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 06/17/20	Members
4.		
5.		
6.		
7.		
8.	Medical Examiner’s Report & Statistics	J. Worsing
9.	Discuss/Take action on security concerns & inmate transport issues	Members
10.	Future agenda items	Members
11.	Next meeting date (second Wed: Aug. 12 <sup>th</sup> )	Members
12.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

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A quorum of County Board supervisors may be present.

(07/02/20)

**APPROVED MINUTES OF THE  
LAW ENFORCEMENT COMMITTEE MEETING HELD  
June 17, 2020 – 2:30 p.m.**

**STATE OF WISCONSIN  
COUNTY OF PIERCE**

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**EOC Room; Law Enforcement Center  
555 W. Overlook Dr., ELLSWORTH, WI**

**2020 - 04**

**1) Meeting Convened**

The Pierce County Law Enforcement Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Supervisor J. Aubart called the meeting to order at 2:30 p.m.

**1a) Those Present**

A quorum was established acknowledging 5 members present.

Members present:

Absent/Excused:

Jon Aubart	District #3
Ruth Wood	District #4
Cecil Bjork	District #5
Scott Bjork	District #7
Dale Auckland	District #12

Also present: Jason Matthys-Administrative Coordinator, Brad Lawrence-Corp. Counsel, Jamie Feuerhelm-County Clerk, Nancy Hove-Sheriff, Steve Albarado-Chief Deputy Sheriff, Herm Kreig-Lt. Patrol, Wade Strain-Lt. Investigators, Megan Erwin-Register in Probate, John Worsing-ME, Kerry Feuerhelm-Clerk of Court, Allison Preble-HR Manager, & Gary Brown-Emergency Management Director.

**1b) Public Comment**

Supervisor R. Wood expressed gratitude & appreciation to Pierce County's law enforcement community for their outstanding service during a period of unrest & challenges for law enforcement officials nationwide.

**1c) Elect Chairman Pro-tem**

Nominations called for by Supervisor J. Aubart. S. Bjork nominated by D. Auckland as chairman pro tem. J. Aubart called for other nominations; none given. Motion by R. Wood/D. Auckland to close nominations and cast a unanimous ballot for S. Bjork; motion carried unanimously.

**1d) Elect Chairman**

Chairman Pro-tem S. Bjork called for nominations for chairman. J. Aubart nominated by D. Auckland. Chairman pro-tem S. Bjork called for other nominations; none given. Motion by R. Wood/D. Auckland to close nominations and cast a unanimous ballot for J. Aubart; motion carried unanimously. Supervisor Jon Aubart elected Chairman, who then presided over the remainder of the meeting.

**1e) Elect Vice Chairman**

Chairman J. Aubart called for nominations for Vice-Chairman. S. Bjork nominated by D. Auckland. Chairman J. Aubart called for other nominations; none given. Motion by R. Wood/D. Auckland to close nominations and cast a unanimous ballot for S. Bjork; motion carried unanimously.

**2) Agenda Adopted**

Chairman J. Aubart announced that he desired to move Item # 8 Medical Examiner's Report & Statistics to follow Item #5 Update/Discussion on situations relating to COVID-19 & protesting. Motion by S. Bjork/R. Wood to

adopt agenda as amended; motion carried unanimously.

### **3) Approve Minutes**

Supervisor C. Bjork stated that relating to Item #5 Discuss/Take action on position description for Emergency Management/Communications Manager he commented that he felt the job description did not meet or match what is described in the Pierce County Code, & requested his comment become part of the minutes. He added that he cast a dissenting vote & the minutes indicate the vote was unanimous. Chairman J. Aubart approved adding Supervisor C. Bjork's comment & amending the vote to 3 in favor (J. Aubart, S. Bjork, D. Auckland) & 1 opposed (C. Bjork); with supervisor R. Wood being absent at that meeting.

Motion by S. Bjork/D. Auckland to approve minutes of the Mar. 11<sup>th</sup>, 2020 meeting as amended; motion carried with 4 in favor & 1 abstaining (R. Wood).

### **Update/Discuss:**

#### **4a) Judge Boles Order on Emergency Temporary Measures**

#### **4b) Supreme Court Order**

#### **4c) Chief Justice's Wisconsin Courts COVID-19 Task Force**

K. Feuerhelm indicated that she provided the referenced information to keep Committee updated on current status of the Courts. She added that she anticipated a more definitive plan should be in place by next week. Part of that plan would be to begin opening the Courthouse to in person hearings as early as July 6<sup>th</sup>. R. Wood expressed concern about the safety & cleanliness of public restrooms when more people are allowed into the Courthouse. A/C J. Matthys remarked that when facilities are open nearly all restrooms are open to the public as well. He added that the Maintenance Dept. will clean/disinfect restrooms at least once a day. Chairman J. Aubart commented that while this may not be a perfect plan, Board members & staff alike are going to do the best they can under the circumstances to ensure the public is safe. No action taken.

### **5) Update/Discussion on situations relating to COVID-19 & protesting**

Sheriff N. Hove indicated that there were no cases of COVID-19 among the inmate population or Jail & Sheriff's Dept. staff. Also that certain individuals are being allowed back into the facility to begin or continue their court required incarceration. She added that the Department also functioned as a backup resource for surrounding communities within Pierce County amid current protests going on primarily in the Twin Cities & surrounding areas. No action taken.

### **8) Medical Examiner's Monthly Report & Statistics**

ME J. Worsing provided statistical information for the month, & indicated things are slightly below numbers of a year ago. He added that getting additional body bags could take as long as a year. He felt the Office currently had an adequate supply but was researching the possibility of ordering additional bags earlier than he typically would.

### **6) CLOSED SESSION**

Committee convened into closed session at 2:48 p.m. by motion of R. Wood/S. Bjork, pursuant to §19.85(1)(f) Wis. Stats. for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where 19.85(1)(b) applies which, if addressed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations: consideration for approval and recommendation of candidate for Emergency Management Director & 911 Manager position. Motion carried unanimously by roll call vote.

### **7) OPEN SESSION**

Committee returned to open session at 3:02 p.m. by motion of S. Bjork/D. Auckland. Motion by S. Bjork/R. Wood to approve the recommendation of Christine McPherson as Emergency Management Director/Communications Manager and forward the recommendation for approval and appointment to the County Board. C. Bjork indicated that he was not opposed to the appointment but still had concerns about the ordinance language & job description.

Motion to approve the appointment carried with 4 in favor & 1 opposed (C. Bjork).

9) **Discuss/Take action on security concerns & inmate transport issues**  
Sheriff N. Hove indicated things remain status quo.

10) **Future agenda items**

- Items 8 & 9 ongoing
- Tower shelters

11) **Next Meeting Date**

Wednesday, July 8<sup>th</sup>, 2020; 2:30 p.m. in EOC Room of LEC facility.

12) **Adjourn**

Motion to adjourn at 3:07 p.m. by C. Bjork/R. Wood; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk

**\*REVISED**  
**PIERCE COUNTY**  
**LAW ENFORCEMENT COMMITTEE MEETING AGENDA**  
**Wednesday, June 17, 2020 – 2:30 p.m.**  
**Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum. 1b) Committee will receive public comment not related to agenda items. 1c) Elect Chairman Pro-tem 1d) Elect Chairman 1e) Elect Vice Chairman	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 03/11/20	Members
4.	Update/Discuss: 4a) Judge Boles Order on Emergency Temporary Measures 4b) Supreme Court Order 4c) Chief Justice’s Wisconsin Courts COVID-19 Task Force	K. Feuerhelm
5.	Update/Discussion on situations relating to COVID-19 & protesting	Sheriff’s Dept.
6.	<i>*Committee will convene into closed session pursuant to §19.85(1)(f) Wis. Stats. for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where 19.85(1)(b) applies which, if addressed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations: consideration for approval and recommendation of candidate for Emergency Management Director &amp; 911 Manager position.</i>	Sheriff’s Dept.
7.	<i>*Committee will return to open session and take action on closed session item, if required.</i>	Sheriff’s Dept.
8.	Medical Examiner’s Report & Statistics	J. Worsing
9.	Discuss/Take action on security concerns & inmate transport issues	Members
10.	Future agenda items	Members
11.	Next meeting date (second Wed: July 8 <sup>th</sup> )	Members
12.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

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A quorum of County Board supervisors may be present.  
\*Revised 06/16/2020 – 11:36am

(06/10/20)



\*\* CANCELED \*\*

**PIERCE COUNTY  
LAW ENFORCEMENT COMMITTEE MEETING AGENDA  
Wednesday, May 13, 2020 – 2:30 p.m.  
Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum. 1b) Committee will receive public comment not related to agenda items.	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 03/11/20	Members
4.		
5.		
6.		
7.		
8.	Medical Examiner's Report & Statistics	J. Worsing
9.	Discuss/Take action on security concerns & inmate transport issues	Members
10.	Future agenda items	Members
11.	Next meeting date (second Wed: June 10 <sup>th</sup> )	Members
12.	Adjourn	Members

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A quorum of County Board supervisors may be present.

(05/05/20)

\*\* CANCELED \*\*

**PIERCE COUNTY  
LAW ENFORCEMENT COMMITTEE MEETING AGENDA  
Wednesday, April 8, 2020 – 2:30 p.m.  
Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum. 1b) Committee will receive public comment not related to agenda items.	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 03/11/20	Members
4.		
5.		
6.		
7.		
8.	Medical Examiner's Report & Statistics	J. Worsing
9.	Discuss/Take action on security concerns & inmate transport issues	Members
10.	Future agenda items	Members
11.	Next meeting date (second Wed: May 13 <sup>th</sup> )	Members
12.	Adjourn	Members

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A quorum of County Board supervisors may be present.

(04/07/19)

**APPROVED MINUTES OF THE  
LAW ENFORCEMENT COMMITTEE MEETING HELD  
March 11, 2020 – 2:30 p.m.**

**STATE OF WISCONSIN  
COUNTY OF PIERCE**

}

**EOC Room; Law Enforcement Center  
555 W. Overlook Dr., ELLSWORTH, WI**

**2020 - 03**

**1) Meeting Convened**

The Pierce County Law Enforcement Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman J. Aubart called the meeting to order at 2:30 p.m.

**1a) Those Present**

A quorum was established acknowledging 4 members present; 1 excused.

Members present:

Jon Aubart                      District #3  
Cecil Bjork                      District #5  
Scott Bjork                      District #7  
Dale Auckland                 District #12

Absent/Excused:

Ruth Wood                      District #4

Also present: Steve Albarado-Chief Deputy Sheriff, Herm Kreig-Lt. Patrol, Wade Strain-Lt. Investigators, Jerry Forss-Maintenance Supervisor, John Worsing-ME, & Kerry Feuerhelm-Clerk of Court.

**1b) Public Comment**

Lt. H. Kreig commented in regards to maintenance staff that are now cleaning Sheriff's Office, indicating that he felt they were doing a good job & was very appreciated by both the Sheriff & staff. Maintenance Supervisor J. Forss stated that he would address any questions the Committee may have regarding the maintenance staff; none were presented.

**2) Agenda Adopted**

Motion by S. Bjork/D. Auckland to adopt agenda as presented; motion carried unanimously.

**3) Approve Minutes**

Motion by C. Bjork/S. Bjork to approve minutes of the Feb. 12<sup>th</sup>, 2020 meeting as presented; motion carried unanimously.

**4) Discuss/Take action to open & approve bids for law enforcement vehicles**

Three bids were received for four new Law Enforcement vehicles. Bids were as follows: Ellsworth Ford for \$34,593; Ewald Automotive Group for \$33,961; & Luther Hudson Chev for \$34,944. Motion by C. Bjork/S. Bjork to approve bid from Ewald Automotive Group in the amount of \$33,961 & authorize purchase of four new Law Enforce vehicles; motion carried unanimously.

**5) Discuss/Take action on position description for Emergency Management/Communications Manager**

Chief S. Albarado reviewed position description & explained that current EM Director would be retiring this year so the position was being reviewed by staff & changes being suggested to better suit current needs. *Supervisor C. Bjork commented that he felt the job description did not meet or match what is described in the Pierce County Code.* Motion by D. Auckland/S. Bjork to approve position description for Emergency management/Communications Manager & forward to Finance & Personnel Committee; motion carried with 3 in

favor & 1 opposed (C. Bjork).

6) **Discuss/Take action on Probate Office 2019 budget deficit**

Chairman J. Aubart gave some detail about the request indicating that juvenile cases continue to increase, which in turn creates increased loads on Guardian-ad-litem fees the main reason for budget deficits for this office. Motion by C. Bjork/S. Bjork to acknowledge deficit in 2019 Probate Office Budget in the amount of \$21, 142. Also to make formal request to Finance & Personnel Committee requesting this deficit be addressed with funds from the General Fund; motion carried unanimously.

7) **Discuss update on installation of DAR in courtrooms**

This has been rescheduled for March 24<sup>th</sup> & 25<sup>th</sup>, still waiting for equipment to arrive. No action taken.

8) **Discuss/Take action on proposed Res. 20-xx to Amend Fees for Services of County ME & Deputy ME**

ME J. Worsing reviewed proposed resolution indicating that because of Statutes this is done every year. He recommended that the .02 death certificate processing fee be eliminated because it cost more to process administratively than what is gained. Motion by D. Auckland/S. Bjork to approve eliminating death certificate processing fee & approve resolution to amend fees for service of County ME & Deputy Me as amended; motion carried unanimously.

9) **Discuss COVIC-19 Update for Medical Examiner**

ME J. Worsing informed Committee he has been in communication with Public Health Director AZ Snyder about precautions needed as well as PH recommendations. He indicated that they are stocked with adequate PPE supplies for the time being. No action taken.

10) **Medical Examiner's Monthly Report & Statistics**

ME J. Worsing provided statistical information for the month, & indicated things are status quo so far for 2020.

11) **Discuss Mental Health issues in the Jail and in the field**

Chief S. Albarado indicated that overall inmate numbers were down in the jail so it allowed for more counseling hours for those still incarcerated.

12) **Discuss/Take action on security concerns & inmate transport issues**

Chief S. Albarado indicated things remain status quo.

13) **Update from Jail/Sheriff's Dept./Dispatch Facility Project**

Chief Deputy S. Albarado indicated there was nothing new to report. Agenda item to be removed for future meetings.

14) **Future agenda items**

- Annual tour of jail (not for April)

15) **Next Meeting Date**

Wednesday, Apr. 8<sup>th</sup>, 2020; 2:30 p.m. in EOC Room of LEC facility.

16) **Adjourn**

Motion to adjourn at 3:04 p.m. by D. Auckland/S. Bjork; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk

**PIERCE COUNTY**  
**LAW ENFORCEMENT COMMITTEE MEETING AGENDA**  
**Wednesday, March 11, 2020 – 2:30 p.m.**  
**Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 02/12/20	Members
4.	Discuss/Take action to open & approve bids for law enforcement vehicles	Sheriff's Dept.
5.	Discuss/Take action on position description for Emergency Management/Communications Manager	Sheriff's Dept.
6.	Discuss/Take action on Probate Office 2019 budget deficit	M. Erwin
7.	Discuss update on installation of DAR in courtrooms	K. Feuerhelm
8.	Discuss/Take action on proposed Res. 20-xx to Amend Fees for Services of County ME & Deputy ME	J. Worsing
9.	Discuss COVIC-19 Update for Medical Examiner	J. Worsing
10.	Discuss Medical Examiner's Report, & Statistics	J. Worsing
11.	Discuss mental health issues in the jail & in the field	Members/Staff
12.	Discuss/Take action on security concerns & inmate transport issues	Members
13.	Update from Jail/Sheriff's Dept./Dispatch Facility Project	Members/Staff
14.	Future agenda items	Members
15.	Next meeting date: Second Wednesday; Apr. 8 <sup>th</sup>	Members
16.	Adjourn	Members

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A quorum of County Board supervisors may be present.

jrf (03/03/20)

**APPROVED MINUTES OF THE  
LAW ENFORCEMENT COMMITTEE MEETING HELD  
February 12, 2020 – 2:30 p.m.**

**STATE OF WISCONSIN  
COUNTY OF PIERCE**

}

**EOC Room; Law Enforcement Center  
555 W. Overlook Dr., ELLSWORTH, WI**

**2020 - 02**

**1) Meeting Convened**

The Pierce County Law Enforcement Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman J. Aubart called the meeting to order at 2:31 p.m.

**1a) Those Present**

A quorum was established acknowledging 5 members present.

Members present:

Absent/Excused:

Jon Aubart	District #3
Ruth Wood	District #4
Cecil Bjork	District #5
Scott Bjork	District #7
Dale Auckland	District #12

Also present: Nancy Hove-Sheriff, Herm Kreig-Lt. Patrol, Wade Strain-Lt. Investigators, Gary Brown-EM Director, Megan Erwin-Register in Probate, & John Worsing-ME.

**1b) Public Comment**

Supervisor C. Bjork asked if Pierce County uses body cameras. This was confirmed to be true. Sheriff N. Hove announced that a young person may be receiving an award for their life saving efforts.

**2) Agenda Adopted**

Motion by D. Auckland/S. Bjork to adopt agenda as presented; motion carried unanimously.

**3) Approve Minutes**

Motion by R. Wood/S. Bjork to approve minutes of the Jan. 15<sup>th</sup>, 2020 meeting as presented; motion carried unanimously.

**4) Discuss/Take action on CJCC Coordinator contract renewal**

Chairman J. Aubart stated that the CJCC Coordinator contract falls under the Clerk of Court budget & needs to be renewed annually. Motion by C. Bjork/S. Bjork to approve the renewal of the CJCC Coordinator services contract; motion carried unanimously.

**5) Discuss/Take action on travel/training request for EM Director to attend the National Radiological Conference in Nashville Tennessee**

G. Brown presented details about the conference he is requesting to attend. He added that the costs to attend the conference are covered by Xcel Energy funds. Motion by S. Bjork/C. Bjork to approve request for Emergency Management Director to attend National Radiological Conference in Nashville, Tennessee; motion carried unanimously.

**6) Discuss/Take action on installation of DAR (Digital Audio Recording) in East & West Courtrooms**

Chairman J. Aubart gave some detail about the request & what was needed. Motion by C. Bjork/S. Bjork to approve the plan to install Digital Audio Recording in the East & West Courtrooms; motion carried unanimously.

7) **Discuss/Take action on costs for vehicle tows**

Sheriff Hove explained circumstances & indicated that abandoned vehicles not being towed create real hazards for other drivers. No action taken.

8) **Medical Examiner's Monthly Report & Statistics**

ME J. Worsing provided statistical information for the month, as well as Annual Report for 2019.

9) **Discuss Mental Health issues in the Jail and in the field**

Sheriff Hove indicated things remain status quo.

10) **Discuss/Take action on security concerns & inmate transport issues**

Sheriff Hove indicated things remain status quo.

11) **Update from Jail/Sheriff's Dept./Dispatch Facility Project**

Sheriff Hove indicated things remain status quo. She also reported that there was an issue with an overt noise over the phones in the Dispatch/911 center. AT&T as well as Equature is working on a resolution.

12) **Future agenda items**

- Items 8 to 10
- 2020 Squad vehicle bids

13) **Next Meeting Date**

Wednesday, Mar. 11<sup>th</sup>, 2020; 2:30 p.m. in EOC Room of LEC facility.

14) **Adjourn**

Motion to adjourn at 3:07 p.m. by S. Bjork/D. Auckland; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk

**PIERCE COUNTY**  
**LAW ENFORCEMENT COMMITTEE MEETING AGENDA**  
**Wednesday, February 12, 2020 – 2:30 p.m.**  
**Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 01/15/20	Members
4.	Discuss/Take action on CJCC Coordinator contract renewal	Chair
5.	Discuss/Take action on travel/training request for EM Director to attend the National Radiological Conference in Nashville Tennessee	G. Brown
6.	Discuss/Take action on installation of DAR (Digital Audio Recording) in East & West Courtrooms	Clerk of Court
7.	Discuss/Take action on costs for vehicle tows	Members
8.	Discuss Medical Examiner's Report, Statistics, & Annual Report	J. Worsing
9.	Discuss mental health issues in the jail & in the field	Members/Staff
10.	Discuss/Take action on security concerns & inmate transport issues	Members
11.	Update from Jail/Sheriff's Dept./Dispatch Facility Project	Members/Staff
12.	Future agenda items	Members
13.	Next meeting date: Second Wednesday; Mar. 11 <sup>th</sup>	Members
14.	Adjourn	Members

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A quorum of County Board supervisors may be present.

jrf (02/07/20)



**APPROVED MINUTES OF THE  
LAW ENFORCEMENT COMMITTEE MEETING HELD  
January 15, 2020 – 2:30 p.m.**

**STATE OF WISCONSIN  
COUNTY OF PIERCE**

}

**EOC Room; Law Enforcement Center  
555 W. Overlook Dr., ELLSWORTH, WI**

**2020 - 01**

**1) Meeting Convened**

The Pierce County Law Enforcement Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman J. Aubart called the meeting to order at 2:31 p.m.

**1a) Those Present**

A quorum was established acknowledging 4 members present; 1 excused.

Members present:

Jon Aubart                      District #3  
Ruth Wood                      District #4  
Cecil Bjork                      District #5  
Scott Bjork                      District #7

Absent/Excused:

Dale Auckland                      District #12

Also present: Nancy Hove-Sheriff, Jamie Feuerhelm-County Clerk, Herm Kreig-Lt. Patrol, John Worsing-ME, Kerry Feuerhelm-Clerk of Court.

**1b) Public Comment**

Supervisor R. Wood spoke on a Legislative Bill that is considering reform to laws that would allow juveniles who have been sentenced to a life in prison term to be paroled after 15 to 20 years. She inquired of the rest of the Committee what their opinion may be on the subject. Chairman J. Aubart indicated that statewide there are likely very few cases. He & others expressed concern about how such inmates would or could be “reformed”.

Supervisor S. Bjork indicated that the car towing subject discussed last month is still an issue & would like to discuss further. Chairman J. Aubart stated it would be put on the next agenda.

Sheriff N. Hove indicated that Ambulance service wants to start charging for visits to the jail. She stated she is trying to develop some type of payment schedule.

**2) Agenda Adopted**

Motion by R. Wood/S. Bjork to adopt agenda as presented; motion carried unanimously.

**3) Approve Minutes**

Motion by S. Bjork/C. Bjork to approve minutes of the Nov. 13<sup>th</sup>, 2019 meeting as presented; motion carried unanimously.

**4) Discuss/Take action on position description for Dispatch Sergeant**

Sheriff Hove presented position description for Dispatch Sergeant. She expressed that this would be an assigned position from within, not a new personnel hire as other positions because of the experience & qualifications desired. She added that the position description has been reviewed & approved by Human Resources. Motion by S. Bjork/R. Wood to approve position description for Dispatch Sergeant & forward to Finance & Personnel Committee recommending approval; motion carried unanimously.

**5) Discuss on maintenance of Sheriff's Office & Jail**

Sheriff Hove indicated that she intended to request a maintenance position for the Sheriff's Office/Jail in the 2021

Budget. She added that the position would do both cleaning & light maintenance, such as changing filters, painting, & plumbing. She indicated that she felt cleaning in the new facility was just not getting done on a regular basis. Also that some light maintenance things like touch-up painting & addressing plumbing issues that come up were also being neglected. She expressed that she realizes the current maintenance staff has been short staffed lately but that something needed to be done. Supervisor S. Bjork indicated that maybe this is something the Building Committee should also discuss. No action taken.

6) **Medical Examiner's Monthly Report & Statistics**

ME J. Worsing provided statistical information for the month & year. He estimated that it was about an 11% increase over the previous year. No action taken.

7) **Discuss Mental Health issues in the Jail and in the field**

Sheriff Hove indicated nothing new to report at this time. Chairman J. Aubart informed Committee that there are discussions about allowing other hospitals to open beds for mental health issues.

8) **Discuss/Take action on security concerns & inmate transport issues**

Sheriff Hove indicated that the new transport van had major engine failure during a transport. The vehicle is still under warranty & the Dept. is contemplating what can be done. She also mentioned that Judge Boles is utilizing video conferencing more when he can. This helps alleviate some of the calls for inmate transfers.

9) **Update from Jail/Sheriff's Dept./Dispatch Facility Project**

Sheriff Hove indicated that the monitors in Master Control have finally been installed & are working fine. She expressed concern about the limited parking space when a training or other event is being held at the facility. She indicated it is even more limited in the winter because people cannot park on the side of the driveway or in the grass.

10) **Future agenda items**

- Items 6 to 9
- vehicle towing

11) **Next Meeting Date**

Wednesday, Feb. 12<sup>th</sup>, 2020; 2:30 p.m. in EOC Room of LEC facility.

12) **Adjourn**

Motion to adjourn at 3:27 p.m. by C. Bjork/S. Bjork; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk

**PIERCE COUNTY**  
**LAW ENFORCEMENT COMMITTEE MEETING AGENDA**  
**Wednesday, January 15, 2020 – 2:30 p.m.**  
**Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 11/13/19	Members
4.	Discuss/Take action on position description for Dispatch Sergeant	Sheriff's Dept.
5.	Discuss on maintenance of Sheriff's Office & Jail	Sheriff's Dept.
6.	Discuss Medical Examiner's Report, Statistics, & Annual Report	J. Worsing
7.	Discuss mental health issues in the jail & in the field	Members/Staff
8.	Discuss/Take action on security concerns & inmate transport issues	Members
9.	Update from Jail/Sheriff's Dept./Dispatch Facility Project	Members/Staff
10.	Future agenda items	Members
11.	Next meeting date: Second Wednesday; Feb. 12 <sup>th</sup>	Members
12.	Adjourn	Members

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A quorum of County Board supervisors may be present.

jrf (01/03/20)